

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
COTTONWOOD METROPOLITAN DISTRICT  
September 23, 2025

A regular meeting of the Board of Directors of the Cottonwood Metropolitan District was held on September 23, 2025 at 7:00 p.m. at 8334 Sandreed Circle, Parker, Colorado 80134. Those Board members present were:

Rick Nielsen  
President/Chairman

AJ Olson  
Vice President/Vice Chairman

Phil Cantrell  
Secretary

Killian Wade  
Assistant Secretary

Tobi Firtel  
Treasurer

Also Present were:

Anthony Boone  
District Manager

Bret Baird  
Baird Grounds Maintenance LLC

Mr. Hans  
Cottonwood Resident  
8796 Aspen Circle

Mr. Nielsen called the meeting to order and noted that a quorum was present.

Ms. Firtel moved to approve the agenda. Mr. Wade seconded the motion and the agenda was approved unanimously.

MINUTES:

Ms. Firtel moved to accept the Minutes of the August 26, 2025 meeting. Mr. Wade seconded the motion and it carried unanimously.

PUBLIC INPUT

Mr. Hans wanted to let the Board know that he was in agreement with the fence project.

## COTTONWOOD HIGHLANDS METROPOLITAN DISTRICT NO. 1

Mr. Boone reported that the District and the Cottonwood Highlands Metropolitan District No. 1 agreed to the Districts' counter offer to amend the IGA.

## COTTONWOOD WATER & SANITATION DISTRICT

Mr. Boone continues to follow up the Cottonwood Water & Sanitation District on a letter of agreement for the files on the resolution of water allotment.

## TREASURER'S REPORT

- a. Invoices: Mr. Boone reviewed the list of invoices received to date. Following discussion of the invoices presented for payment, Mr. Wade moved to approve check numbers 3316 thru 3333. Ms. Firtel seconded the motion and it carried unanimously.
- b. 2024 Audit: Ms. Firtel moved to accept the 2024 audit. Mr. Wade seconded the motion and it carried unanimously.

## MAINTENANCE REPORT

Mr. Baird presented the Board with the attached Maintenance & Improvements Report dated September 23, 2025.

Mr. Olson moved to authorize up to \$5,800 for tree removal at Apache Plume and Greengrass Way. Ms. Firtel seconded the motion and it carried unanimously.

## WEBSITE UPDATE

Mr. Boone had nothing new to report.

## SECURITY CAMERAS

Mr. Wade had nothing new to report.

## SERVICE PLAN AMENDMENT

Mr. Boone and Mr. Cantrell were at the Douglas County Commissioners meeting this evening. The Commissioners approved the District's Service Plan Amendment.

## MAINTENANCE BUILDING

Mr. Cantrell asked for a status report on the proposed maintenance building. Mr. Baird stated that he is working with the South Metro Fire District to see if they would approve the project. Mr. Baird noted that the Town of Parker no longer has a safety officer. Previously the Town wanted substantial road improvements to approve the building.

There being no further business, upon motion duly made seconded and unanimously carried, the meeting was adjourned sine die.

Respectfully submitted,  
Phil Cantrell, Secretary