

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
COTTONWOOD METROPOLITAN DISTRICT

June 24, 2025

A regular meeting of the Board of Directors of the Cottonwood Metropolitan District was held on June 24, 2025 at 7:00 p.m. at the 8334 Sandreed Circle, Parker, Colorado 80134. Those Board members present were:

Rick Nielsen President/Chairman

AJ Olson Vice President/Vice Chairman

Phil Cantrell Secretary

Killian Wade Assistant Secretary

Tobi Firtel Treasurer

Also Present were:

Anthony Boone District Manager

Bret Baird Baird Grounds Maintenance LLC

See attached Sign-In Sheet

Mr. Nielsen called the meeting to order and noted that a quorum was present.

Ms. Firtel moved to approve the agenda. Mr. Wade seconded the motion and the agenda was approved unanimously.

TOWN OF PARKER MAYOR'S DAY OF SERVICE

Ms. Shaun Gann introduced herself to the Board. Ms. Gann is coordinating the annual 2025 Town of Parker Mayor's Day of Service. Ms. Gann is also involved with the group called Just Serve. Just Serve recruits volunteers for public service projects.

Ms. Gann applied for use of the East Rink Pavilion, Basketball Pavilion, both parking lots and access to the open space for September 6, 2025 from 8 am to 1 pm. The volunteers will be cleaning up limbs and wrapping trees to prevent beaver damage. Ms. Gann estimates the number of volunteers would be approximately 200.

Mr. Nielsen noted that the Board would require the Town to provide porta extra port potties for this event. Ms. Gann said she would pass this requirement on to the Town.

Mr. Boone noted that the District would require insurance for this event.

The Board agreed to this request. Ms. Gann and Mr. Boone will coordinate this project.

PUBLIC INPUT:

Mr. John Mackey introduced himself to the Board. Mr. Mackey is organizing a community event for July 6, 2025 from 4 to 7 pm.

The Board agreed to the reservation request.

COTTONWOOD HIGHLANDS METROPOLITAN DISTRICT NO. 1

Mr. Boone noted that our attorney and Cottonwood Highlands Metropolitan District attorneys talked today and agreed that the Cottonwood Highlands Metropolitan District No. 1 could petition the Town of Parker for exclusion under the statutes.

MINUTES:

Mr. Wade moved to accept the Minutes of the May 27, 2025 meeting. Ms. Firtel seconded the motion and it carried unanimously.

COTTONWOOD WATER & SANITATION DISTRICT

Mr. Boone had nothing new to report.

TREASURER'S REPORT

- a. Invoices: Mr. Boone reviewed the list of invoices received to date. Following discussion of the invoices presented for payment, Mr. Olson moved to approve check numbers 3261 thru 3279. Mr. Cantrell seconded the motion and it carried unanimously.

- b. 2024 Audit: Mr. Boone noted that the District is filing for an extension for the 2024 audit until September 30, 2025

MAINTENANCE REPORT

Mr. Baird presented the Board with the attached Maintenance & Improvements Report dated June 24, 2025.

Mr. Wade moved to approve \$3,200 for tree pruning over residents' fences. Mr. Cantrell seconded the motion and it carried unanimously.

WEBSITE UPDATE

Mr. Boone noted that progress is being made to comply with the July 1, 2025 deadline.

SECURITY CAMERAS

Mr. Wade had nothing new to report.

FENCE PROJECT ON JORDAN ROAD & COTTONWOOD DRIVE

Mr. Boone and Mr. Rowley continue to work with Douglas County on the service plan amendment.

REGULATION 29 – LIMITATION ON USE GASOLINE-POWERED PUSH AND HANDHELD

LAWN AND GARDEN EQUIPMENT

Mr. Olson and Mr. Baird are working on electric battery requirements for park maintenance tools for reporting purposes.

There being no further business, upon motion duly made seconded and unanimously carried, the meeting was adjourned sine die.

Respectfully submitted,

Phil Cantrell, Secretary